# Roles and Rights

OpenOLAT Roles

User type

OpenOLAT works with a roles and rights management. First two user types are differentiated. These are:

- **Anonymous guest:** Guests have - without registration - limited access to OpenOLAT. They can only have a look at learning content enabled for guests, but cannot take part in learning activities. The link to the guest access can be found on the login page. Further information about guest can be found here.
- **System user:** Every user has a distinct user name, which cannot be changed after the registration anymore. Users can use enabled learning content and can take part in learning activities. Additionally every users has an individual configurable landing page and storage available. Further more he can create groups.

> ⓘ Normally registered users without any further roles or rights are learners.
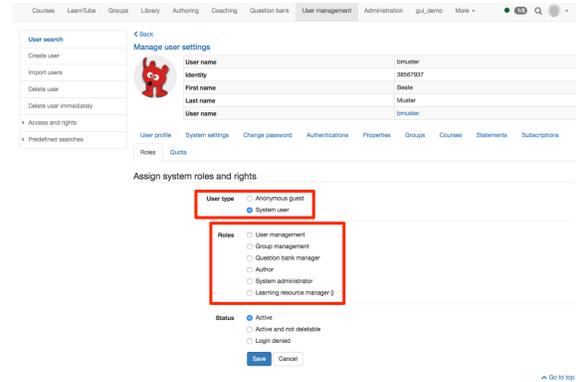
Roles

System users can get one ore more roles additionally.

With OpenOLAT Release 13, the OpenOLAT roles have been further enhanced. Here is an overview of all OpenOLAT roles.

- **User**: Standard role (see above)
- **Author**: The author has access to the authoring area. This allows the author to create courses and all other learning resources. In the search mask the author finds all courses and learning resources such as tests, films and portfolio templates which are accessible to authors. This role is often assigned to teachers or e-learning managers.
- **User manager**: The user manager has access to the user management and all users of the own organization. He is able to create, edit, and delete users. Further more he can assign the Author role.
- **Role manager**: The role administrator has access to the user administration and all users of his or her own organization. Apart from the roles Administrator and System Administrator, he/she can change, assign and remove all user roles.

- **Group management**: The group manager has access to the group section and in there access to the tab group management. Further information to the group management can be found here.

- **Question bank manager**: The question bank manager has access to the question bank. In there he is able to open the administration section. Further information about this role can be found here.
- **Curriculum manager**: The curriculum manager has access to curriculum management and can create new curricula and manage existing ones. If the curriculum manager is assigned to an organization, he or she only has access to the curricula of this organization.
- **Lectures manager**: Configuration of the "Lectures and Absences" Module
- **Quality manager**: The quality manager has access to the Quality Management area and can manage all settings and objects such as questionnaires, data collection generators and the analysis tool.
- Line manager
- **Learning resource manager**: The learning resource manager has access to the authoring area and sees all learning resources of the organization to which he/she is assigned. He or she can copy and export them. In the profile an institution can be added. The learning resource manager has owner rights for all courses, where the course owner has the same institution filled in in the profile as the learning resource manager.
- **Principal**: The principal sees all areas of the system except administration, but has read-only access and cannot make any changes, edit objects, etc.
- **Administrator**: The administrator has module and function management and has access to all areas of the system except the administration page. This role can be limited to an organization.
- **System administrator**: The system administrator has access to the administration side and is responsible for the technical system configuration and its monitoring. This is a global role that is not tied to an organization.

ⓘ The role "Administrator" used up to OpenOLAT is divided into "Administrator" and "System Administrator" as of Release 13.

⚠ **Hinweis**

Not every OpenOLAT instance is using all roles. If you have any questions regarding the role management please contact the support of your own OpenOLAT instance.

⚠ **Hint**

The access to certain sections like the authoring, the question bank or the coaching tool can be defined system wide independent of the role. This setting can be done by the administrator in the administration Customizing Sites.

Course rights

Users can be added to a course either directly as a member or via a group.

If a user is added to a course it can be defined which member rights the user should get in this course.

- **Owner**: The user has all rights in the course. He can edit a course, manage members and delete the course. So the owner is like the course administrator.
- **Coach**: The course coach has access to the assessment tool, as well as to the test and survey statistic. But a course coach cannot edit or delete a course. In the assessment tool a course coach can see the course participants, but not the group participants.
- **Participant**: A participant can open the course and edit everything where he got access right. A participant hasn't any further rights.

Group rights

In a group it is distinguished between coach and participant.

The group coach has almost the same rights as the course coach. In courses, where his group is assigned to, he has access right to the assessment tool as well as to the test and survey statistic. In the assessment tool he can only see the **participants** of his group.

In the user management of a course and then Rights further rights can be given to coaches or participants of assigned groups.

> ⚠ **Hint**
>
> Course rights as well as group rights are independent of the role which a user got system wide in the user management. A system user without an assigned role can be course owner, course coach or group coach.
>
> To avoid the access to the assessment tool for a given user, do not give any coach rights neither in the course nor in the groupe.

> ⚠ **Hinweis**
>
> Attention: Users with the right "Members management" can give more rights, remove it or reduce the rights of themselves as well as other members of the course, also the creator or other owners.