

Authoring

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The authoring section provides authors with all necessary tools and little helpers for creating, editing and importing courses and other learning resources.

Just like Courses, the Authoring section opens on the **Favourites** tab. Courses and other learning resources bookmarked in the courses section are also listed here.

The tab **"My Entries"** lists all learning resources you have created or you have been appointed as owner (co-author).

Which exact information should be shown can be set by choosing the desired columns. For e.g. in the column ref you can see if or how often a learning resource has been referenced in courses and you can jump directly into the corresponding course.

The **search form** helps you to find all learning resources you have access to. You can look for title, ID, author or description and limit the search to your own learning resources, a life cycle status as well as to references. Also you can search for types of learning resources and licenses. If activated by the administrator, the organization can also be included in the search.

| | | | |
|------------|------------|--------------------|---------|
| Favourites | My entries | Search form | Deleted |
|------------|------------|--------------------|---------|

You can either use the simple search with a keyword to search for a learning resource, or use the advanced search to find resources by title, description, author, type or ID.

| | | | |
|-----------------------------------|----------------------|-----------------------------|--|
| Title of learning resource | <input type="text"/> | Type | Show all |
| ID | <input type="text"/> | License | Show all |
| Author | <input type="text"/> | Life cycle | <input type="radio"/> All <input checked="" type="radio"/> Active <input type="radio"/> Finished |
| Description | <input type="text"/> | Referenced resources | <input checked="" type="radio"/> All <input type="radio"/> Referenced <input type="radio"/> Not referenced |
| Organisations | <input type="text"/> | My resources | <input type="checkbox"/> |

No data available in table

In the tab **"Deleted"** all learning resources which have been deleted are listed. The can be restored here or be [deleted definitely](#) by the administrator.

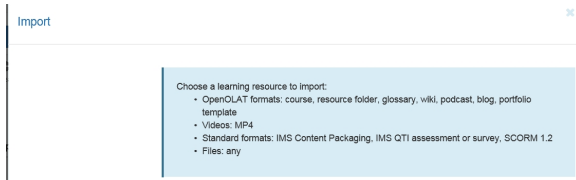
| | | | |
|------------|------------|-------------|----------------|
| Favourites | My entries | Search form | Deleted |
|------------|------------|-------------|----------------|

2 Entries

| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Type | Title of learning resource | Begin | End | Creator | Life cycle | Access | Guests | Ref. | Deletion date | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------------------------|--------------------------|--------------------------|----------------------------|-------|-----|-----------------|--------------------------------------|--------|--------|------|---------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fragetypen Import (Kopie) | | | Hemsing, Sabine | <input type="button" value="TRASH"/> | | | 5 | 4/24/2019 | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Multimedia | | | Hemsing, Sabine | <input type="button" value="TRASH"/> | | | 1 | 3/17/2019 | <input type="checkbox"/> | <input type="checkbox"/> |

Select all 2 rows Select page's rows Delete selection

The learning resources shown beside can be created in OpenOlat. Further more learning resources and further files can be imported.



Each learning resource will be explained in the detailed view by means of metadata. These metadata give further information on e.g. who has access to the learning content. The owner of a learning resource can modify the name of his learning resource, its description or access as well as add other owners.

The following chapter introduce you to various types of learning resources, operations available in the authoring section an information on the info page, the detailed page of a learning resource.

